



***State of Louisiana***  
DIVISION OF ADMINISTRATION

**OFFICE OF STATE UNIFORM PAYROLL**

**M. J. "MIKE" FOSTER, JR.**  
GOVERNOR

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COMMISSIONER OF ADMINISTRATION

January 31, 2001

**OFFICE OF STATE UNIFORM PAYROLL MEMORANDUM #2001-40**

**TO:** All UPS Agencies

**FROM:** Ronald S. Mitchell  
Director

**SUBJECT:** New Deduction Code for St. John United Way

The Office of State Uniform Payroll has established a new deduction code for St. John United Way (UG SJ) effective payday, February 12, 2001. Agencies may begin entering this new code in UPS immediately. This will be an OSUP monthly consolidated payment to be remitted to the vendor within ten working days after the end of each month beginning in March 2001 for February deductions.

Please update your On-Line System User's Manual and Standard Accounting Procedures Manual. If you have any questions, please contact the UPS Help Desk at (225) 342-8928.

RSM:REN:kmb